

Date:

Maine District Court Clerk

(Address)

RE: _____ **v.** _____

Dear Clerk:

Please find enclosed for filing the original Answer, Affirmative Defenses and Request for Electronic Sound Recording.

A copy of this letter and the Answer, Affirmative Defenses and Request for Electronic Sound Recording has been mailed to the landlord or to their attorney, if any.

Sincerely,

(Signature)

(Print Name)

(Address)

(Phone number)